



Minutes of the meeting of the **Grants and Concessions Panel** held in Committee Room 1, East Pallant House on Wednesday 30 March 2022 at 9.30 am

Members Present: Mr R Briscoe (Chairman), Mr J Elliott, Mrs N Graves, Mrs S Lishman, Mr G McAra and Mr D Rodgers

Members not present: Mr G Evans and Mrs C Apel

In attendance by invitation:

Officers present: Mrs E Bishop (Community Information Officer), Mr D Cooper (Group Accountant), Mr T Day (Environmental Coordinator), Mr D Hyland (Community and Partnerships Support Manager), Mr D Irvine (Economic Development Officer), McGreal (Benefits Officer) and Miss C Williams (Community Liaison Officer)

The public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of “exempt information” of the description specified in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part I of Schedule 12A to the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

84 **Apologies for Absence**

Apologies for absence were received from Mrs Apel and Mr Evans.

85 **Approval of the Minutes**

The minutes of the meeting held on 19 January 2022 were agreed and signed as a correct record.

86 **Matters Arising from the Minutes**

Minute 80 – Changes to Priorities and Principles of Grant Funding: Cabinet have approved the changes and officers have started to make the necessary amendments.

Minute 81 – Queen’s Platinum Jubilee – Grant Support: 31 applications for funding had been approved so far, totalling £7,650 out of the £10,000 available, and two applications were under consideration. The scheme’s proposal for lasting acts of commemoration had been well received.

87 **Declarations of Interest**

Mr Elliott declared a personal interest in respect of Agenda Item 15 as he had provided energy consultancy to the Chichester College Group.

88 **Grant Applications Financial Summary**

The Panel considered the report. Mr Cooper drew the Panel's attention to the value of applications to be considered at the meeting.

He referred to paragraphs 3.2 and 3.3 and advised that agenda item 6 (The Murray Club – Bronze version of Murray/Nelson Sculpture) had already been determined and refused (the decision having been made by the Cabinet member for Planning in consultation with Mr Elliott and Mr Evans – all having been granted dispensations to enable them to consider the application).

There were, therefore, now nine applications for consideration at today's meeting to the value of £49,232. If members wished to support all the remaining applications, there would be an underspend of £13,456 against the remaining budget available.

The Panel agreed that the variation request, detailed at paragraph 3.6, in respect of an application from Ovation Music is determined by the Chairman outside of the Panel and the decision reported to the next Panel meeting on 29 June 2022.

89 **Grant Application - Improving Places and Spaces 1**

RESOLVED BY THE MEMBER FOR PLANNING IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL

Applicant: The Murray Club

Declarations of Interest: None

Purpose: Funding towards a bronze version of Murray/Nelson Sculpture

Sum Requested: £15,000

Sum Approved: NIL

Reasons: The proposed use of these monies does not represent value for money, and there is a lack of readiness for the project to proceed at present due to insufficient funds from other sources

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

90 **Concessionary Rent Relief Application 1**

RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:

That Cabinet approves the Lessee's (Chichester Rugby Club) request for a rent subsidy as set out in Section 6 of the report.

Alternative options considered and rejected:

That Cabinet refuses the Lessee's (Chichester Rugby Club) request for a rent subsidy as set out in Section 6 of the report.

91 **Concessionary Rent Relief Application 2**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

That Cabinet approves the Lessee's (Chichester Harbour and Selsey Sea Cadets) request for a rent subsidy as set out in Section 6 of the report.

Alternative options considered and rejected:

That Cabinet refuses the Lessee's (Chichester Harbour and Selsey Sea Cadets) request for a rent subsidy as set out in Section 6 of the report.

92 **Grant Application - Economy Inward Investment**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Feel Food Films Ltd

Declarations of Interest: None

Purpose: Funding towards the set up of a Creative Studio in the Chichester area

Sum Requested: £5,000

Sum Approved: £5,000

Reasons: The project will improve the services offered to local clients through updated storage solutions, improved editing stations and production capacity

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

93 **Grant Application - Improving Places and Spaces 2**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Chichester Festival Theatre

Declarations of Interest: None

Purpose: Funding towards the Carnival of Light

Sum Requested: £15,000

Sum Approved: £15,000

Reasons: The project will provide culture and art opportunities in the District

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

94 **Grant Application - Improving Places and Spaces 3**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Chichester Community Development Trust

Declarations of Interest: None

Purpose: Funding towards a Summer Garden Party

Sum Requested: £7,600

Sum Approved: £7,600

Reasons: The project will help businesses and communities to participate in social, wellbeing, art and recycling activities they have been unable to do during Covid restrictions

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

95 **Grant Application - Improving Places and Spaces 4**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Lavant Parish Council

Declarations of Interest: None

Purpose: Funding towards furnishings for the Lavant Parish Council Sports Pitch

Sum Requested: £4,297

Sum Approved: £4,077

Reasons: Provision of equipment for the relocated Lavant Parish Council Sports Pitch. Sum approved reduced to 50% of project costs, the maximum percentage suggested by the scheme (see Eligibility Guidance notes)

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

96 **Grant Application - Targeted Projects 1**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Relate North & South West Sussex

Declarations of Interest: None

Purpose: Providing accessible and affordable relationship and family counselling

Sum Requested: £2,327.00

Sum Approved: £2,327.00

Reasons: A contribution to the subsidy fund used to part-fund provision of a counselling service to the most vulnerable couples and families seeking support

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application

97 **Grant Application - Targeted Projects 2**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Parochial Church Council of Southbourne with West Thorney

Declarations of Interest: None

Purpose: Funding towards Lift replacement in St John's Church Centre (community hall)

Sum Requested: £5,000

Sum Approved: £5,000

Reasons: To enable all users to have full access to the community hall and its activities

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

98 **Grant Application - Targeted Projects 3**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Chichester College Group

Declarations of Interest: Mr Elliott declared a personal interest as he had provided energy consultancy to the Chichester College Group

Purpose: Funding towards 'We are the People' exhibition

Sum Requested: £2,808

Sum Approved: £2,808

Reasons: To promote volunteers and volunteering to a large audience

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

99 **Grant Application - Targeted Projects 4**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: West Sussex Mediation Service

Declarations of Interest: None

Purpose: Funding towards provision of Free Mediation Services across Chichester

Sum Requested: £3,200

Sum Approved: £3,200

Reasons: Resolution of disputes that might otherwise escalate and involve other agencies

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

100 **Grant Application - Targeted Projects 5**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITIES AND CULTURE
IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

Applicant: Chichester City Centre Drop In (operating as the Bell Tower Drop-In)

Declarations of Interest: None

Purpose: Funding towards the 'BT Life Project'

Sum Requested: £4,000

Sum Approved: £4,000

Reasons: The project will offer additional young people the opportunity to learn new skills around cooking, eating and conversation

Grant Conditions: Subject to a Funding Agreement

Alternative options considered and rejected: The Panel considers whether or not to support every application so will always consider not granting an application.

101 New Environmental Funding Principle

Officers provided example summaries incorporating the new Environmental funding principle to consider how applicants will address their environmental impacts and how that will factor into the Panel's decisions.

102 Next Meeting

The next meeting will be held virtually on 29 June 2022 at 9.30am.

The meeting ended at 12.15 pm

CHAIRMAN

Date: